## **Registration for Exams in the Winter Semester 2019/20**

## Taking exams in the MAIR: Some ground rules

- To complete a module and to obtain the assigned credits you have to take and pass a number of (partial) exams in the widest sense, such as oral presentations, take-home or in-class exams, and various kinds of shorter or longer papers.<sup>1</sup>
- Taking exams, in turn, presupposes that you register for the module via PABO in the semester in which you are taking the exams. This is true of postponed or makeup exams as well: if, for example, you started a module in the winter semester (taking some of the partial exams but not all of them) but finish it only in the subsequent summer semester (by taking the remaining exams), you have to make sure you register for the module (again) in the summer term.
- In every semester, there is only a certain period of time in which you can register for an exam or cancel a prior registration should you change your mind ("Add/drop period"). This period is not the same for all modules but to some extent "module-specific".<sup>2</sup>

Module	CP	Add/drop period
AIGG (IR-A1a) (MPO <sup>4</sup> 2019)	9	23 Nov through 13 Dec 2019
AIGG (IR-A1b) (MPO 2019)	6	23 Nov through 13 Dec 2019
AIGG (IR-A1) (MPO 2017)	7.5	23 Nov through 13 Dec 2019
IPE (IR-A2a) (MPO 2019)	9	10 Dec 2019 through 10 (12) <sup>5</sup> Jan 2020
IPE (IR-A2b) (MPO 2019)	6	10 Dec 2019 through 10 (12) Jan 2020
IPE (IR-A2) (MPO 2017)	7.5	10 Dec 2019 through 10 (12) Jan 2020
WP (IR-A3a) (MPO 2019)	9	23 Nov through 13 Dec 2019
WP (IR-A3b) (MPO 2019)	6	23 Nov through 13 Dec 2019
WP (IR-A3) (MPO 2017)	7.5	23 Nov through 13 Dec 2019

Here are the **add/drop periods** for the current winter semester:<sup>3</sup>

<sup>&</sup>lt;sup>1</sup> The details are described in the <u>module catalogue</u> as well as in the respective <u>seminar outline</u>.

<sup>&</sup>lt;sup>2</sup> For more detailed information on the registration for modules see <u>"Manual for Students"</u>, secs. 8 & 9.

<sup>&</sup>lt;sup>3</sup> For the official "Examination Schedule" (in German) see <u>here</u>.

<sup>&</sup>lt;sup>4</sup> "MPO" stands for "Modulprüfungsordnung" (examination policy).

<sup>&</sup>lt;sup>5</sup> In some cases the cancellation ("drop") period exceeds the registration ("add") period; in such cases, the end of the former period is the date in parenthesis.

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